



Committees Policy

Requirements for MOA Committees

The ultimate responsibility of all Michaywé sponsored activities or efforts rests with the Board of Directors, but the Association's daily operational efforts shall be supported, administered, and monitored by the General Manager. A very important support structure of the Michaywe Owners Association is the use of volunteer committees that perform many important tasks. This document describes the basic conditions for each committee's operation.

1. Committees may be standing or ad hoc:
 - a. Standing committees are permanent and formed to do assigned work on an ongoing basis.
 - b. Ad hoc committees are formed for a specific task or objective and dissolved after the completion of the task or achievement of the objective.
2. The purpose for each committee must be clearly stated. Committees may be permanently established or exist for a specific time-limited purpose.
3. Each committee shall keep records of their actions and report to the Board President via the General Manager.
4. Each committee may consist of:
 - a. Chairperson
 - b. Specified number of Members
 - c. Appropriate Staff Members
 - d. Sub-committees when appropriate
5. Members of the committees shall represent the collective interests of the Association.
6. Chairperson and voting committee Members must be MOA Members in good standing.
7. Committee chairpersons shall be appointed by the Board President and approved by the Board.
8. Potential committee members may be recruited by the committee chairperson or be self-nominated, and shall be subject to the approval of the committee they wish to join.
9. Each committee shall be encouraged to have members with varying views and interests
10. Potential conflicts of interest must be disclosed and avoided when possible.
11. The General Manager shall maintain a list of all active committees and the chairperson of that committee.

Revision Log:

- This policy was updated at the Sep. 21, 2013 Board meeting. The changes placed operational control of all but two committees back to the General Manager and the Board Liaison position was removed.

This policy was approved by the MOA Board of Directors at their regular meeting held on September 23, 2017, at which a quorum is present.