

POLICY ON CODE OF CONDUCT FOR MOA BOARD MEMBERS

Whereas, the Board of Directors (“Board”) of Michaywe Owners Association (“Association”) has the authority and responsibility to make decisions for the benefit of the entire community, and

Whereas, the Board wishes to ensure that it and its individual members (“Board Members”) maintain a high standard for ethical conduct in the performance of the Association’s business, and to ensure that the Association members maintain confidence in and respect for the entire Board

Now, Therefore, BE IT RESOLVED THAT the Board of Directors of the Michaywe Owners Association hereby adopts the following rules of conduct, standards of behavior, ethical rules and enforcement procedures that are applicable to all members of the Board.

1. Board members shall act in the best interests of the Association as a whole. Board members serve for the benefit of the entire community, and shall at all times, strive to do what is best for the Association as a whole. Board members shall not use their positions as such for private gain, for example:
 - No Board member shall solicit or accept, directly or indirectly any gift, gratuity, favor, and entertainment, loan of any other thing of monetary value from a person who is seeking a contractual or other business or financial relationship with the Association.
 - No Board member shall seek preferential treatment by the Board, any of its committees, or any contractors or suppliers.
 - No Board member shall accept a gift or favor made with the intent of influencing a decision or action on any official matters.
 - No Board member shall receive any compensation from the Association for serving on the Board.
 - No Board member shall willingly misrepresent facts to advance a personal cause or influence the community to advance a personal cause.
 - No Board member shall use his/her position to enhance his/her financial status through the use of certain contractors or suppliers.

The above list of examples is offered for illustration purposes only, and is not intended to be inclusive.

2. Board members shall comply with governing documents and relevant law Board members shall use their best efforts at all times to make reasonable decisions that are consistent with the governing documents of the Association, and to be familiar with all such documents. Board members shall likewise comply with and make decisions that are consistent with all applicable laws, including but not limited to refraining from discriminating against any person on the basis of race, color or religion, natural origin, gender, family status, or mental or physical disability.
3. Board members shall set high standards for themselves as Association members. Board members shall hold themselves to the highest standards as members of the Association, and shall in all ways, comply with the provisions of the Association’s governing documents.
4. Board members shall work within the Association’s framework and refrain from unilateral actions. Board members shall at all times work within the Association’s and abide by the system of management established by the Association’s governing documents and the Board. The Board shall conduct business in accordance with state law and the Association’s governing documents, and shall act upon decisions duly made, and no Board member shall act unilaterally or contrary to such decisions. Toward that end, no

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5. Board member shall seek to have a contract implemented that has not been duly approved by the Board, nor promise anything not approved by the Board to any contactor, supplier or otherwise
6. Board members shall behave professionally at meetings. Board members shall conduct themselves at all meetings, including Board meetings, Annual meetings and other meetings of the members, and committee meetings, in a professional and businesslike manner. Personal attacks against other Board meetings, Association members, property owner's management or guest are not consistent with the best interests of the community and will not be tolerated. Language at meetings shall be kept professional. Though differences of opinion are inevitable, they must be expressed in a professional and businesslike manner.
7. Board members shall maintain confidentiality when appropriate Board members shall at all time maintain the confidentiality of all legal, contractual, personnel and management matters involving the Association. Board members shall also maintain the confidentiality of the personal lives of other Board members, Association members, property owners and management staff.
8. Board members shall disclose conflicts of interest. Board members shall immediately disclose to the Board any perceived or potential conflict of interest regarding any aspect of the business operations of the Association.
9. Board members shall refrain from defaming anyone in community. Board members shall no engage in defamations, by any means, of any other Board member, Association members, or management staff member. The Association shall deem any Board member who engages in defamations to be acting outside the scope of his/her authority as a Board member.
10. Board members shall refrain from harassing Association members. Board members shall not in any way harass, threaten, or otherwise attempt to intimidate any other Board member, Association member or management staff member. The Association shall deem any Board member who harasses, threatens or otherwise attempts to intimidate other Board members Association members or management staff members to be acting outside the scope of his/her authority as a Board member.
11. Board members shall refrain from interfering with management staff and contractors. No Board member shall interfere with the duties of management staff or any contractor executing a contract in progress. All communications with contractors must go through one designated Board member or management staff member, or must otherwise be in accordance with Board policy.